



4-H Kit Check Out Form

Kits can be picked up and returned to the Johnson County Extension Office (11811 S. Sunset Dr., Suite 1500, Olathe, KS 66061) from 8:30am – 5:00pm, Monday - Friday.

Kit: _____

Name: _____

Phone: _____

Email: _____

Club/Organization: _____

Date(s) Used: _____

Check Out Agreement

I will return all materials in the condition as they were received by me. I understand that returning one or more 4-H resources with damaged or missing parts means that I may be responsible for replacing that item and/or my borrowing privileges may be revoked in the future. After returning the kit, I will complete and submit a feedback form to the office within a week.

Late Fees & Damage

- If kit is returned late, there will be a \$5 per day fee unless prior discussed with the 4-H Agent.
- If there is any damage beyond normal use, we will bill the individual for the repair/replacement of the kits.

Signature: _____

Printed Name: _____

4-H Agent / Staff Signature: _____

Date: _____