

Johnson County, the most populated county in Kansas, is located in northeast Kansas within the Greater Kansas City Metropolitan Area. It has a diversified urban, suburban and rural population of nearly 580,000. There are 20 incorporated cities in the county with Olathe as the county seat. Johnson County is nationally recognized for the quality of its six school districts and is also home to several institutions of higher learning including Mid America Nazarene University, Johnson County Community College, the KU Edwards Campus and the K-State Olathe Campus.

Johnson County is a multi-agent county with seven agents and ten support staff. The 4-H program serves 634 community club members in 16 community clubs and 3 project clubs. Additional youth are served through school enrichment, after-school programs and day camps. The 4-H youth development agent provides programming to meet the needs of Johnson County families and youth collaborating with many community agencies and organizations. This position also supervises a 4-H program manager, school enrichment coordinator and office professional/assistants.

TITLE: Johnson County Extension Agent

PRIMARY AREA OF RESPONSIBILITY: 4-H Youth Development

LOCATION: Johnson County, Olathe, Kansas

APPLICATION DATE: Screening of applications will begin December 13, 2017 and continue until the position is filled. This position is available on or after December 13, 2017, the starting date is negotiable.

RESPONSIBILITIES:

Extension agents are professional educators who serve as a link between Kansas State University and communities across Kansas. Agents are administratively responsible to the Director of K-State Research and Extension (represented by a designated administrator) and the local extension board.

1. Provide primary leadership to develop, implement, evaluate, and report on a comprehensive county 4-H Youth Development program for school-aged youth in cooperation with local citizens and county/state extension colleagues. Programming will include but is not limited to: supporting community clubs, out-of-school programs, school enrichment, volunteer management, and creating new program opportunities with community partners.
2. Programming will include these steps:
 - a) Identify local needs and emerging issues related to K-State Research and Extension's five Grand Challenges (water, community vitality, health, developing tomorrow's leaders and global food systems) by engaging with program development committees and other community organizations and professionals.
 - b) Design appropriate educational strategies to engage clientele. These strategies might include delivering educational programming in a community-based setting, coordinating events and activities that provide experiential learning opportunities, using innovative technologies, providing individual educational consultations and facilitating groups seeking similar educational outcomes. 4-H Youth Development works with families, volunteers and community partners, and must accommodate multiple schedules because of this; evening and weekend work will be a required component of this position. Some overnight travel will be involved as well.
 - c) Develop and implement strategies to expand the reach of educational programming to under-served audiences and to make certain K-State Research and Extension is an equal opportunity provider of educational programming.
 - d) Collect evidence of educational program impact.
 - e) Develop specialized knowledge and skills by engaging as a member of the Youth Development Program Focus Team.
3. Secure external funding such as grants, gifts and cost recovery to supplement local tax revenue to support and expand educational programming.
4. Serve as a member of the Johnson County team cooperating in the planning and delivery of county-wide programming and related events.



QUALIFICATIONS

Required:

- Bachelor's degree in education, youth development, sociology, or other related fields, with major course work, professional development, and experience appropriate to the needs to the position.
- Evidence of strong academic and/or professional performance as documented by college transcripts, acceptance into a graduate program or documented success in increasingly responsible professional positions.
- Ability to communicate effectively, both orally and in writing, with individuals, groups and through mass media.
- Leadership skills as evidenced by working with individuals, groups and co-workers.
- Experience managing volunteers to achieve educational goals.
- Experience supervising staff to achieve educational goals.
- Access to a personal vehicle and the ability to obtain/maintain a valid driver's license.

Preferred:

- Master's Degree.
- Reside in Johnson County.
- Experience in building community partnerships and working within a school-based or educational setting.
- Knowledge of the Cooperative Extension Service and the land grant university system.
- Experience working with adults and youth from various ethnic and socio-economic backgrounds.
- Commitment to personal professional development.
- Ability to utilize electronic communication and computer applications to fulfill programming responsibilities.
- Self-motivation and ability to work with a minimum of supervision, balancing multiple projects.
- Ability to design, promote, implement and evaluate educational programs.
- Skills in group facilitation.
- Knowledge of adult and youth teaching/learning processes.
- Experience in seeking and administering external grant funding.

SALARY, BENEFITS, AND PROFESSIONAL DEVELOPMENT

1. Salary commensurate with professional experience and available funding as negotiated by the area extension director, the local extension board and the applicant. The base starting salary is \$39,000 for a BS degree with no professional experience and \$42,000 for a MS degree with no professional experience.
2. Extension agents are Kansas State University educators and have the Board of Regents retirement plan, health and life insurance and vacation and sick leave. Depending on the date of hire there is a minimum of 30-day waiting period for health insurance. For a complete list of benefits see: <http://www.k-state.edu/hcs/benefits/overview/>
3. Reimbursement for travel related to achieving program objectives.
4. New agents are provided approximately 15 days of new agent professional development on the K-State campus during the first six to nine months. These 15 days are spread out in four different weeks. In addition, new agents spend at least three weeks with a mentor agent during the first year.

APPLICATION PROCEDURE

Submit application using the Kansas State University job application site: <http://careers.k-state.edu/cw/en-us/job/502698/johnson-county-4h-youth-development-extension-agent>

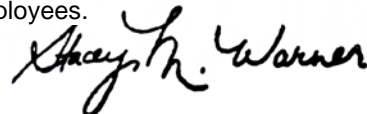
For more information about the position, contact Stacey Warner, Leader, Ext Operations, 785-532-5790, or swarner@ksu.edu.

To hear personal accounts from Extension Agents, preview videos at www.ksre.k-state.edu/jobs.

For more information about K-State Research and Extension, visit: www.ksre.k-state.edu.

EQUAL EMPLOYMENT OPPORTUNITY: Kansas State University is an Equal Opportunity Employer of individuals with disabilities and protected veterans and actively seeks diversity among its employees.

11/10/17
Position #17-47



Stacey M. Warner
Leader, Extension Operations

